

NOTICE  
OF  
MEETING



**ADULT SERVICES AND HEALTH OVERVIEW AND SCRUTINY  
PANEL**

will meet on

**THURSDAY, 19TH MAY, 2016**

**7.00 pm**

**COUNCIL CHAMBER - TOWN HALL,**

TO: MEMBERS OF THE ADULT SERVICES AND HEALTH OVERVIEW AND  
SCRUTINY PANEL

COUNCILLORS MOHAMMED ILYAS (CHAIRMAN), MICHAEL AIREY (VICE-  
CHAIRMAN), CHARLES HOLLINGSWORTH, LYNNE JONES, JOHN LENTON  
AND JUDITH DIMENT

SHEILA HOLMES (HEALTHWATCH WAM)

SUBSTITUTE MEMBERS

COUNCILLORS MALCOLM BEER, DR LILLY EVANS, SAYONARA LUXTON,  
ASGHAR MAJEED, MARION MILLS, NICOLA PRYER, JOHN STORY AND  
SIMON WERNER

Karen Shepherd - Democratic Services Manager - Issued: Wednesday, 11 May 2016

Members of the Press and Public are welcome to attend this meeting.

The agenda is available on the Council's web site at [www.rbwm.gov.uk](http://www.rbwm.gov.uk) or contact the Panel  
Administrator **David Cook**

**Fire Alarm** - In the event of the fire alarm sounding or other emergency, please leave the building quickly and calmly by the nearest exit. Do not stop to collect personal belongings and do not use the lifts. Congregate in the Town Hall Car Park, Park Street, Maidenhead (immediately adjacent to the Town Hall) and do not re-enter the building until told to do so by a member of staff.

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## AGENDA

### PART I

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
1.	<u>APOLOGIES</u>  To receive any apologies for absence.	
2.	<u>DECLARATIONS OF INTEREST</u>  To receive any declarations of interest.	5 - 6
3.	<u>MINUTES</u>  To approve the part I minutes of the meeting held on 24 March 2016.	7 - 10
4.	<u>DAAT REVIEW OUTCOME</u>  To comment on the Cabinet report.	To Follow
5.	<u>FINANCIAL UPDATE</u>  To comment on the Cabinet report.	To Follow
6.	<u>FORWARD PLAN</u>  To discuss future agenda items.	Verbal

**PART II**

<u>ITEM</u>	<u>SUBJECT</u>	<u>PAGE NO</u>
7.	<u>MINUTES</u>  To approve the part II minutes of the meeting held on 24 March 2016.  <b><i>(Not for publication by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>	11 - 12
8.	<u>DELIVERING AN IMPROVED ADULT SERVICES</u>  To comment on the Cabinet report.  <b><i>(Not for publication by virtue of Paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972)</i></b>	To Follow



## MEMBERS' GUIDANCE NOTE

### DECLARING INTERESTS IN MEETINGS

#### **DISCLOSABLE PECUNIARY INTERESTS (DPIs)**

DPIs include:

- Any employment, office, trade, profession or vocation carried on for profit or gain.
- Any payment or provision of any other financial benefit made in respect of any expenses occurred in carrying out member duties or election expenses.
- Any contract under which goods and services are to be provided/works to be executed which has not been fully discharged.
- Any beneficial interest in land within the area of the relevant authority.
- Any license to occupy land in the area of the relevant authority for a month or longer.
- Any tenancy where the landlord is the relevant authority, and the tenant is a body in which the relevant person has a beneficial interest.
- Any beneficial interest in securities of a body where
  - a) that body has a piece of business or land in the area of the relevant authority, and
  - b) either (i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body **or** (ii) the total nominal value of the shares of any one class belonging to the relevant person exceeds one hundredth of the total issued share capital of that class.

#### **PREJUDICIAL INTERESTS**

This is an interest which a reasonable fair minded and informed member of the public would reasonably believe is so significant that it harms or impairs your ability to judge the public interest. That is, your decision making is influenced by your interest that you are not able to impartially consider only relevant issues.

#### **DECLARING INTERESTS**

If you have not disclosed your interest in the register, you **must make** the declaration of interest at the beginning of the meeting, or as soon as you are aware that you have a DPI or Prejudicial Interest. If you have already disclosed the interest in your Register of Interests you are still required to disclose this in the meeting if it relates to the matter being discussed. A member with a DPI or Prejudicial Interest **may make representations at the start of the item but must not take part in discussion or vote at a meeting.** The term 'discussion' has been taken to mean a discussion by the members of the committee or other body determining the issue. You should notify Democratic Services before the meeting of your intention to speak. In order to avoid any accusations of taking part in the discussion or vote, you must move to the public area, having made your representations.

If you have any queries then you should obtain advice from the Legal or Democratic Services Officer before participating in the meeting.

If the interest declared has not been entered on to your Register of Interests, you must notify the Monitoring Officer in writing within the next 28 days following the meeting.

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# Public Document Pack Agenda Item 3

## ADULT SERVICES AND HEALTH OVERVIEW AND SCRUTINY PANEL

THURSDAY, 24 MARCH 2016

PRESENT: Councillors Mohammed Ilyas (Chairman), Michael Airey (Vice-Chairman), Charles Hollingsworth, Lynne Jones, John Lenton and Lynda Yong

Also in attendance: Sheila Holmes, Cllr Coppinger.

Officers: Hilary Hall, David Cook, Richard Bun and Angela Morris.

### APOLOGIES

There were no apologies received.

### DECLARATIONS OF INTEREST

There were no declarations of interest received.

### MINUTES

The minutes of the meeting held on the 2<sup>nd</sup> February 2016 were approved as a true and correct record.

### FINANCE UPDATE

Richard Bunn introduced the latest financial update report due to be considered by Cabinet. The Panel were informed that there was a projected underspend of £543,000, whilst noting the addition funding to the Adult Social Care budget earlier in the year, reserves remained at a acceptable level. The Adult Social Care directorate reported a projected year-end underspend of £6k.

Cllr Jones asked if the transfer of fund to Adult Social Care was sufficient to deal with the increased demand and was informed that that the transfer of funds was monitored monthly and was based on a number of risks; Adult Social Care being one. Cllr Jones asked if we monitored the impact of taking money from over directorates to cover risks and was informed that it was not taking funds from other services but it was using identified savings.

**Resolved Unanimously: that the Adult Services O&S Panel note the report.**

### DYNAMIC PURCHASING SYSTEM - BUSINESS CASE

Hilary Hall introduced the report that considered whether dynamic purchasing was a route the Council wished to proceed down to procure its services and the options available in the market. There was to be a trial of a dynamic purchasing system for home to school transport and depending on the outcome a role out for residential care.

In response to questions the Panel were informed that suppliers added to the system could be bot local or national as long as they passed the eligibility test, that he role out for residential care would be in the next financial year depending on the results of the trial and that success

for the pilot scheme would be more competition, quicker response by the market to changes and maintained quality and a competitive price.

Members were informed that they could see the system in operation if they wished.

**The Adult Services and Health O&S Panel considered the report and fully endorsed the recommendations being made to Cabinet. The Panel were keen to see the results of the pilot scheme in October 2016 and if successful Members were keen to see options of rolling out into a care setting; as long as quality of service was not compromised.**

## WAYS INTO WORK SOCIAL ENTERPRISE - ANNUAL REVIEW 2015-2016

Hilary Hall introduced the annual update report on Ways into Work, the Royal Borough's employment and training service supporting people with learning disabilities. The Panel were informed that the service had become independent of the council in 2015 which had enabled it to grow and service a wider area. The service had exceeded all the targets set.

Cllr Jones questioned the target results in the report as in table 1 it had a baseline of 110 people supported but had a result of 83 people supported. Officers would review and provide the Panel with an update. Cllr Jones informed that she felt the service had been successful and Old Windsor PC had employed two people via the service.

**Resolved Unanimously: That the Adult Services and Health O&S Panel considered the report and fully endorsed the recommendations being made to Cabinet. The Panel felt that the service had been a success.**

## RBWM TRANSFORMATION PROGRAMME 2015-18: AN AGILE COUNCIL

Hilary Hall explained that the report introduced a refreshed RBWM Transformation Programme (strategy) 2015-18. It was noted that the programme was designed to respond to the changing face and funding structure of local government and enable the Royal Borough to become a change ready and 'Agile' organisation.

The Panel were given a short presentation and were informed that the Royal Borough had been transforming for a number of years now and that over the next couple of years the Royal Borough needed to respond to challenges and aim to be an agile Council.

The transformation programme would focus on three key areas:

- **Knowing our services** –
  - Fundamental Service Reviews (FSRs)
  - Using the outputs to plan the future of our services
- **Having the right people and tools** –
  - creating a strong 'can do' culture across the organisation
  - equipping managers with the right skills to do their jobs
- **Delivering differently** –
  - using relevant information and management skills to adapt our services
  - flexing the size and shape of the council over time to meet demands and pressures we face.

The Panel were informed that the later Part II report would show how delivering Children's Services differently may be achieved and the Council would be looking at improving Adult Services.



Cllr Jones mentioned that it was important that any changes continued to allow accessibility to officers for elected Members, maintain an effective scrutiny process and have effective governance arrangements.

**Resolved Unanimously: that the Adult Services and Health O&S Panel considered the report and fully endorsed the recommendations being made to Cabinet.**

LOCAL GOVERNMENT ACT 1972 - EXCLUSION OF THE PUBLIC

The meeting, which began at 6.30pm, finished at 8.15pm

CHAIRMAN.....

DATE.....

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# Agenda Item 7

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A of the Local Government Act 1972.

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